

Scottish Surgical Paediatric Society



Business meeting Minutes

31st October 2014

1. Apologies
 - a. GGY, CD, GH
2. Previous minute

NO MINUTES FROM RECENT MEETINGS TO DISCUSS
3. Membership
 - a. Update of the membership list.
 - i. JA, MELC, LS, MS now consultant members
CHARLIE KEYS FINALLY TO PAY SUBS AND JOIN.
 - b. New membership
 - i. Propose Kamal Kuti(MF/PH), Paul Cullis(MF/JA), Suzanne McMahon (MF/RC), Piror Hajduk(MF/CD)
CHARLIE KEYS(LONGEST SERVING NON MEMBER) FINALLY TO PAY SUBS AND JOIN.
MF- APPLICATION AND FORMS WILL BE EMAILED OUT
 - c. Honorary membership
NO NEW HONORARY MEMBERS
4. Accounts
 - a. Clydesdale bank still difficult to deal with. Nat west offering a good charity banking service but large amount of paperwork associated and not a Local bank, will continue to look at others that might allow online management and other payment options.
PROPOSAL: A SINGLE 'EXECUTIVE' MEMBER DOES NOT COMPLY WITH THE CURRENT CLUBS/SOCIETY GUIDNACE – I HAVE SOLE CONTROL OVER THE FUNDS. THIS WAS DISCUSSED AND SUGGESTION WAS THAT THERE BE AN EXECUTIVE MEMBER FROM GLASGOW, EDINBURGH & ABERDEEN +/- DUNDEE. THE 3 POSTS COULD THEN WORK AS THE EXECUTIVE TO MONITOR THE ACCOUNT AND PROVIDE LOCAL COORDINATION.
PLAN : I WILL CONTACT EDINBURGH AND ABERDEEN FOR VOLUNTEERS FOR THIS NON ONEROUS ROLE.
 - b. Accounts last 12 months

Starting Balance	£7146.71
SMJ 2014	£375.00
Subs	£1295.00
Balance 1/10/14	£8066.71
 - c. Fees remain at £30 per annum. All active members paying correct fees.
FEES DISCUSSED - AT PRESENT ACCOUNT SLOWLY INCREASING THEREFORE NO REASON TO INCREASE AT PRESENT.

5. Scottish medical journal (RC).

We continue our affiliation. We should submit the abstracts from this meeting with a short report to SMJ and see if it can be published.

CURRENT MEETING TO BE COLLATED AND SUBMITTED TO SMJ

6. Future meetings

- a. Spring 2015 Joint Meeting with SIPS, Glasgow, Farewell RHSC
 - i. As this is the final in RHSC permission to use funds for a meal venue ?Glasgow Science Centre ?Museums or Keep funds and subsidise meal. ?open to families but may be late for younger ones.
 - ii. Proposed date 1-2nd May 2015

DISCUSSED AND AGREED

PLAN; MF TO CONTACT AND BOOK RHSC AND SCIENCE CENTRE FOR MEETING 1-2 MAY 2015.

- b. Autumn 2015 Dundee – Ask for local organiser

DISCUSSED AND DUNDEE AGREED .

ADDENDUM: SINCE MEETING FURTHER DISCUSSION SUGGESTED THAT AUTUMN MEETING WILL BE PROF CARACHI'S RETIRAL MEETING. THEREFORE SUGGEST FOR THIS TO BE HELD IN GLASGOW IN THE RCPSG +/- NEW CHILDRENS.

- c. Spring 2016

?NOW DUNDEE

- d. Autumn 2016

?EDINBURGH

OVER ALL AGREEMENT THAT COMBINING WITH OTHER SOCIETIES WORKED WELL WITH SDHCN – CONSIDER OTHER MEETINGS WITH SGAN, SPGAN , SPRUN – ANY OTHER ACRONYMS THAT ANYONE CAN THINK OF!

7. Website

- a. Open to suggestions for revision – new members more IT savvy
- b. Working ok. New meetings application form helps by copying details to local organiser and secretary. Required fields helps ensure details

NOT PERFECT BUT DID GIVE A REASONABLY ACCURATE LIST OF ATTENDEES, TALKS AND ABSTRACTS. CONTINUE TO DEVELOP THIS ASPECT. OTHER CONTACT FORMS FOR

- c. Email addresses: Continue to promote the fixed email addresses as this should become the easiest link to SSPS.

- i. Secretary@ssps-info.org.uk

- ii. meeting@ssps-info.org.uk

NO COMMENTS. WEBSITE STILL BASIC BUT DOES WHAT IS REQUIRED. STILL RUN ON SHOESTRING BUT NO REAL REASON TO DO MORE.

8. Expanding the meeting

- a. Meeting opened to ortho and ENT. Submissions from ortho this time. Keep working on this and promote the meeting as a useful forum.

CONTINUE TO INVITE OTHER SPECIALITIES

9. Secretary

- a. I will have been in post for 4 yrs and will be looking for a successor.

DISCUSSED AND OVERALL AGREEMENT TO TRANSITION AFTER / AT THE NEXT MEETING. PREVIOUS SEC (RICHARD) ABERDEEN THEREFORE SHOULD PROBABLY BE EDINBURGH. HOWEVER NOTE POINT 4 – WE SHOULD BE LOOKING FOR EXECUTIVE MEMBERS FROM EACH CENTRE. MF HAPPY TO CONTINUE AS WEBMASTER UNTIL OTHERS TEMPTED.

10. AOCB

- a. GW WANTED TO USE MEMBERSHIP LIST FOR QUESTIONNAIR AND RESEARCH. DISCUSSION VERY HAPPY WITH THIS PROPOSAL, WAS A FEELING THAT PROJECTS SHOULD BE ‘APPROVED’ ?NEED FOR RESEARCH GROUP. FM SUGGESTED THAT PROPOSED EXECUTIVE (SEE 4) COULD BE THIS ROLE.

NIL